

ST. MICHAEL'S 2025 OPERATING BUDGET

DRAFT AS OF 01/27/25

				2022 Approved	2022 Actual	2023 (approved)	2023 Actual (through 12/31/23)	2024 Approved	2024 Actual as of December 31, 2024	2025 Draft
4000 · Operating Income										
4030 · Operating Income Line 3										
	4030.01 · Plate			\$1,000.00	\$2,904.00	\$2,000.00	\$6,903.74	\$7,000.00	\$6,874.73	\$7,000.00
	4030.02 · Plate - Special Offering			\$500.00	\$104.00	\$500.00	\$476.90	\$500.00	\$1,202.00	\$1,200.00
	4030.03 · Pledges - Current Year			\$290,650.00	\$318,218.00	\$285,000.00	\$313,955.28	\$300,000.00	\$293,060.56	\$312,000.00
	4030.04 · Pledges - Rec'd for Prior Year(s)			\$0.00	\$3,420.00	\$0.00	\$2,678.32	\$0.00	\$927.25	\$900.00
	Total 4030 · Operating Income Line 3			\$292,150.00	\$324,646.00	\$287,500.00	\$324,014.24	\$307,500.00	\$302,064.54	\$321,100.00
4040 From Investments for Operations										
	4040.01 · Checking Interest Income			\$100.00	\$119.00	\$100.00	\$146.60	\$100.00	\$134.68	\$150.00
	4040.02 · Draw From Inv/Endow Funds for Op.			\$56,500.00	\$57,659.00	\$55,000.00	\$52,253.94	\$53,901.00	\$54,901.00	\$49,528.00
	Total 4040 · Investment for Operations			\$56,600.00	\$57,778.00	\$55,100.00	\$52,400.54	\$54,001.00	\$55,035.68	\$49,678.00
4050 · Other Operating Income										
	4050.02 Memorial and Gift Operating Income			\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
	4050.05 - Altar Guild Flower Fund Income			\$300.00	\$690.00	\$300.00	\$1,075.00	\$300.00	\$2,077.00	\$2,000.00
	4050.06 · Misc Operating Income			\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00
	4050.08 Hospitality Income (coffee hour)			\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	\$167.50	\$200.00
	4050.xx. Diocesan Grant Indirect Income			\$0.00	\$0.00	\$0.00	\$0.00	\$8,363.00	\$8,362.86	\$8,363.00
	Total 4050 · Other Operating Income			\$650.00	\$690.00	\$650.00	\$1,075.00	\$9,013.00	\$10,607.36	\$10,563.00
4055 · Rental Income										
	4055.01 Rent - Nursery School			\$17,700.00	\$21,600.00	\$30,300.00	\$29,400.00	\$31,400.00	\$26,950.00	\$40,050.00
	4055.02 · Rent - other			\$800.00	\$1,235.00	\$1,000.00	\$1,175.25	\$1,000.00	\$1,315.00	\$1,400.00
	Total 4055 · Rental Income			\$18,500.00	\$22,835.00	\$31,300.00	\$30,575.25	\$32,400.00	\$28,265.00	\$41,450.00
4060 · Gifts/Bequests Income										
	4060.01 · Unrestricted Gifts - Operations			\$0.00			\$0.00	\$0.00	\$0.00	\$0.00
	4060 Total Gifts/Bequest Income			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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		2022 Approved	2022 Actual	2023 (approved)	2023 Actual (through 12/31/23)	2024 Approved	2024 Actual as of December 31, 2024	2025 Draft
Total 4000	Total Operating Inc. Line 6a	\$367,900.00	\$ 405,949.00	\$374,550.00	\$ 408,065.03	\$ 402,914.00	\$ 395,972.58	\$ 422,791.00
Operating Expenses								
	5120 Diocesan Assessment Expense	\$58,864.00	\$61,109.00	\$58,046.00	\$58,123.22	\$61,338.88	\$61,338.84	\$62,090.00
	5130 Outreach / Mission Giving		\$3,369.00		\$146.76	\$0.00	\$0.00	\$12,000.00
	5132 St Michael's Discretionary Fund		\$25.00					
	5140 · General Ops Expenses - Line 14							
	5141 · Payroll and Personnel Expenses							
	5141.01 · Rector Pension Expense	\$19,954.00	\$19,405.00	\$20,660.00	\$14,926.90	\$21,383.10	\$22,307.54	\$21,617.76
	5141.02 · Rector Salary	\$67,100.00	\$67,036.00	\$69,784.00	\$72,468.00	\$75,004.28	\$74,790.60	\$77,629.43
	5170.08 - Assistant Priest Salary				\$3,866.90	\$23,354.47	\$23,354.51	\$24,101.35
	5141.35 - Assist. Rector Pension		\$18,329.00		\$0.00	\$4,525.39	\$4,535.77	\$4,670.12
	5141.03 - Substitute Rector				\$688.63	\$0.00	\$0.00	\$0.00
	5141.05 · Parish Administrator Pay	\$28,795.00	\$27,550.00	\$29,965.00	\$26,293.25	\$31,012.80	\$33,886.05	\$26,000.00
	5141.06 · Music Director Pay	\$32,549.00	\$32,549.00	\$30,000.00	\$25,174.03	\$33,120.10	\$33,620.10	\$34,279
	5141.07 · Substitute Musicians	\$500.00	\$150.00	\$500.00	\$80.00	\$300.00	\$1,175.00	\$1,100.00
	5141.08 · Sexton Pay	\$19,614.00	\$22,470.00	\$20,398.00	\$23,316.87	\$21,101.60	\$23,562.80	\$21,840.16
	5141.09 · Childcare Providers	\$1,400.00	\$2,520.00	\$2,500.00	\$3,047.50	\$3,000.00	\$3,255.00	\$3,400.00
	5141.10 · Employer Social Security Exp	\$5,992.00	\$5,464.00	\$5,500.00	\$5,257.22	\$5,205.20	\$5,937.50	\$5,091
	5141.11 · Employer Medicare Expense	\$1,400.00	\$1,278.00	\$1,200.00	\$938.41	\$1,217.32	\$1,388.61	\$1,191
	5141.60 Employer VT Childcare Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$202.17	\$470.00
	5141.12 · SE Tax Contribution - Rector	\$7,395.00	\$7,939.00	\$7,500.00	\$8,262.81	\$5,737.83	\$5,721.58	\$6,443.56
	5141.xx. SE Tax Contribution - Assist. Rector					\$1,786.62	\$1,786.47	\$1,843.75
	5141.13 · Health Insurance - Rector	\$5,000.00	\$8,932.00	\$5,000.00	\$5,748.08	\$5,000.00	\$5,000.00	\$5,000.00
	5141.xx Health Insurance - Asst. Priest					\$4,340.00	\$4,387.01	\$4,904.00
	5141.14 · Dental/Vision Insurance - Rector	\$2,500.00	\$2,015.00	\$2,500.00	\$2,201.69	\$2,500.00	\$2,166.00	\$2,232.00
	5141.xx. Dental/Vision Insurance - Asst. Priest					\$240.00	\$240.67	\$248.00
	5141.15 · Worker's Compensation	\$2,000.00	\$584.00	\$2,000.00	\$1,951.00	\$2,400.00	\$2,871.00	\$2,513.00
	5141.16 · Rector Equity Allowance	\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00	\$3,654.33	\$3,654.33	\$4,203.65

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		2022 Approved	2022 Actual	2023 (approved)	2023 Actual (through 12/31/23)	2024 Approved	2024 Actual as of December 31, 2024	2025 Draft
	5141.17 · Clergy Prof Develop Expense- Rector	\$2,000.00	\$1,141.00	\$2,000.00	\$788.87	\$2,000.00	\$1,991.89	\$2,000.00
	5141.xx - Prof Develop- Asst. Priest					\$600.00	\$96.34	\$600.00
	5141.18 Music Director Pension	\$2,930.00	\$2,924.00	\$3,000.00	\$338.10	\$2,980.81	\$1,656.00	\$3,085.14
	5141.19 - Rector Search Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	5141.20 · Substitute Administrator	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$836.00	\$2,500.00
	5141.21 - Admin. Assist. Pension	\$2,592.00	\$2,588.00	\$2,700.00	\$2,623.75	\$3,101.28	\$3,023.31	\$2,340.00
	5141.22 - Sexton Pension	\$1,176.00	\$2,128.00	\$1,224.00	\$3,804.54	\$1,266.10	\$3,076.67	\$1,965.61
	5141.24 - Recognition and Gifts	\$2,000.00	\$750.00	\$1,500.00	\$0.00	\$800.00	\$686.40	\$800.00
	5141- Payroll & Personnel Exp Other		-\$45.30		-\$207.35		\$19.24	\$0.00
	Total 5141 · Payroll and Personnel Expenses	\$208,197.00	\$229,006.70	\$211,231.00	\$204,869.20	\$256,631.23	\$265,228.56	\$262,068.97
	5143 · Church Property Expense							
	5143.01 · Custodial Supplies Expense	\$1,000.00	\$1,243.00	\$1,000.00	\$1,798.34	\$1,800.00	\$1,620.74	\$1,800.00
	5143.02 · Electricity Expense - Church	\$6,000.00	\$5,683.00	\$6,000.00	\$7,338.14	\$4,000.00	\$5,031.71	\$5,500.00
	5143.03 · Fuel Expense - Church	\$7,500.00	\$8,508.00	\$7,500.00	\$8,568.33	\$5,000.00	\$3,776.30	\$4,100.00
	5143.05 - Musical Instrument Maintenance	\$1,000.00	\$2,411.00	\$1,000.00	\$1,995.00	\$1,000.00	\$682.00	\$1,000.00
	5143.06 · Repairs/Maintenance - Church	\$4,500.00	\$7,442.00	\$4,500.00	\$4,271.82	\$4,500.00	\$4,589.64	\$4,500.00
	5143.07 · Water/Sewer Expense - Church	\$2,000.00	\$1,778.00	\$2,000.00	\$2,024.07	\$2,000.00	\$2,438.31	\$2,500.00
	5143.08 · Eqmt/Furnishings Exp - Church	\$150.00	\$104.00	\$150.00	\$174.04	\$175.00	\$0.00	\$175.00
	5143.09 - Elevator Maintenance	\$1,700.00	\$1,796.00	\$2,000.00	\$1,810.44	\$1,800.00	\$0.00	\$1,800.00
	5143.10 - Trash Removal	\$1,320.00	\$1,525.00	\$1,700.00	\$2,040.00	\$2,000.00	\$2,056.15	\$2,000.00
	Total 5143 · Church Property Expense	\$25,170.00	\$30,490.00	\$25,850.00	\$30,020.18	\$22,275.00	\$20,194.85	\$23,375.00
	5144 · Rectory Property Expense							
	5144.01 · Clergy Telephone Expense	\$1,600.00	\$1,693.00	\$2,000.00	\$2,197.75	\$2,500.00	\$2,993.98	\$3,000.00
	5144.02 · Electricity Expense - Rectory	\$2,700.00	\$2,087.00	\$2,100.00	\$4,325.62	\$3,000.00	\$3,624.64	\$3,800.00
	5144.03 · Fuel Expense - Rectory	\$2,000.00	\$6,434.00	\$4,000.00	\$2,594.81	\$500.00	\$2.04	\$0.00
	5144.04 · Repairs/Maint Exp- Rectory	\$750.00	\$755.00	\$750.00	\$374.00	\$750.00	\$603.05	\$750.00
	5144.05 · Water/Sewer Exp - Rectory	\$950.00	\$986.00	\$950.00	\$944.50	\$975.00	\$1,093.11	\$1,100.00
	5144.06 · Eqmt/Furnishings Exp - Rectory	\$100.00	\$64.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
	Total 5144 · Rectory Property Expense	\$8,100.00	\$12,019.00	\$9,900.00	\$10,436.68	\$7,825.00	\$8,316.82	\$8,750.00

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5145 · Grounds and Snow Removal											
5145.01 · Grounds Maintenance Expense					\$1,000.00	\$607.00	\$1,000.00	\$1,084.41	\$1,000.00	\$300.83	\$600.00
5145.02 · Snow Removal Expense					\$4,000.00	\$2,450.00	\$3,500.00	\$2,382.50	\$2,500.00	\$1,964.95	\$2,500.00
Total 5145 · Grounds and Snow Removal					\$5,000.00	\$3,057.00	\$4,500.00	\$3,466.91	\$3,500.00	\$2,265.78	\$3,100.00
5146 · Administration Expenses											
5146.01 · Bookkeeping Expense					\$7,550.00	\$9,644.00	\$9,200.00	\$11,279.42	\$13,000.00	\$15,787.50	\$14,000.00
5146.02 · Audit Expense					\$500.00	\$800.00	\$500.00	\$616.04	\$800.00	\$800.00	\$800.00
5146.03 · Offsite Printing Expense					\$200.00	\$80.00	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00
5146.04 · Dues and Subscriptions Expense					\$1,200.00	\$0.00	\$1,200.00	\$89.90	\$500.00	\$46.95	\$200.00
5146.05 · Office Machine Maint Expense					\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
5146.06 · Copier Service Contract Exp					\$900.00	\$0.00	\$0.00	\$1,008.66	\$900.00	\$1,192.46	\$1,100.00
5146.08 · Office Supplies Expense					\$950.00	\$1,861.00	\$1,500.00	\$2,684.90	\$2,000.00	\$1,882.58	\$2,000.00
5146.09 · Office Postage Expense					\$1,000.00	\$920.00	\$1,100.00	\$723.99	\$1,000.00	\$637.58	\$1,000.00
5146.10 · Bulk Postage and Delivery Exp					\$1,000.00	\$1,008.00	\$1,100.00	\$820.00	\$1,100.00	\$970.00	\$1,000.00
5146.11 · Telephone and Internet Expense					\$5,000.00	\$5,963.00	\$5,700.00	\$4,386.51	\$5,700.00	\$4,133.52	\$4,500.00
5146.12 · Insurance Expense					\$7,500.00	\$2,323.00	\$7,500.00	\$9,965.00	\$10,000.00	\$13,347.25	\$14,286.00
5146.13 · Professional Business Expense					\$2,500.00	\$1,806.00	\$2,500.00	\$1,662.38	\$2,500.00	\$2,542.41	\$2,500.00
5146.14 · Clergy Travel Expense					\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00
5146.15 - Toner & Printer Supplies					\$750.00	\$977.00	\$750.00	\$65.53	\$100.00	\$0.00	\$100.00
5146.16 - Bank Service Charges					\$2,500.00	\$3,671.00	\$2,500.00	\$2,236.56	\$2,500.00	\$1,020.75	\$1,200.00
5146.17 - Computer support/ Develop					\$3,500.00	\$1,652.00	\$2,000.00	\$3,028.96	\$3,200.00	\$2,888.22	\$3,000.00
5146.18 - Future Copier Purchase					\$500.00	\$0.00	\$0.00		\$1,000.00	\$1,000.00	\$1,000.00
5146.19 - Software/digital use					\$2,250.00	\$1,435.00	\$1,800.00	\$2,386.94	\$2,500.00	\$2,696.72	\$3,000.00
5146.20 - Technology Fund					\$2,250.00	\$5,032.00	\$3,500.00	\$2,717.26	\$3,000.00	\$4,693.49	\$4,500.00
Total 5146 · Administration Expenses					\$41,750.00	\$38,772.00	\$42,750.00	\$45,272.05	\$51,600.00	\$55,239.43	\$55,986.00
5147 · Mission and Ministry Expenses											
5147.01 · Adult Christian Ed Expense					\$300.00	\$552.00	\$300.00	\$190.84	\$300.00	\$262.35	\$300.00
5147.02 · Youth Christian Ed Expense					\$500.00	\$454.00	\$500.00	\$259.09	\$500.00	\$544.40	\$550.00
5147.05 · Parish Health Ministry Expense					\$500.00	\$359.00	\$500.00	\$344.04	\$400.00	\$109.66	\$300.00
5147.06 · Youth Group Expense					\$200.00	\$293.00	\$200.00	\$59.99	\$200.00	\$0.00	\$0.00

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	5147.07 - Welcoming Ministry	\$100.00	\$0.00	\$100.00	\$32.35	\$100.00	\$0.00	\$100.00
	5147.08 - Healing Team	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
	5147.10 - Guest Speakers	\$500.00	\$365.00	\$500.00	\$950.00	\$1,000.00	\$400.00	\$800.00
	Total 5147 · Mission and Ministry Expenses	\$2,200.00	\$2,023.00	\$2,200.00	\$1,836.31	\$2,600.00	\$1,316.41	\$2,150.00
	5148 · Worship and Music Expenses							
	5148.03 · Music and Choir Expenses	\$1,200.00	\$933.00	\$1,200.00	\$2,126.05	\$1,200.00	\$1,806.82	\$2,000.00
	5148.04 · Worship & Altar Supplies Exp	\$2,000.00	\$1,447.00	\$2,000.00	\$1,347.38	\$1,500.00	\$2,000.05	\$2,000.00
	5148.05 - Altar Guild Flower Fund	\$1,500.00	\$1,909.00	\$1,500.00	\$1,321.93	\$1,500.00	\$3,821.03	\$3,000.00
	Total 5148 · Worship and Music Expenses	\$4,700.00	\$4,289.00	\$4,700.00	\$4,795.36	\$4,200.00	\$7,627.90	\$7,000.00
	5149 · Congregational Development Exp							
	5149.01 · Advertising	\$200.00	\$220.00	\$200.00	\$0.00	\$200.00	\$165.55	\$200.00
	5149.02 · Diocesan Convention/Meetings	\$1,500.00	\$0.00	\$500.00	\$954.76	\$1,000.00	\$744.37	\$1,000.00
	5149.03 - Fundraising Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	5149.04 · Hospitality Expense	\$500.00	\$218.00	\$2,500.00	\$240.32	\$500.00	\$875.76	\$800.00
	5149.05 · Stewardship Expense	\$1,500.00	\$264.00	\$1,500.00	\$1,252.00	\$1,300.00	\$1,216.39	\$1,300.00
	5149.06 · Vestry Expense	\$500.00	\$500.00	\$1,500.00	\$820.00	\$1,000.00	\$0.00	\$500.00
	5149.07 - Staff Development	\$500.00	\$0.00	\$500.00	\$286.50	\$500.00	\$112.00	\$500.00
	5149.09 - Newsletter Support expense	\$1,200.00	\$1,400.00	\$1,200.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	Total 5149 · Congregational Development Exp	\$5,900.00	\$2,602.00	\$7,900.00	\$4,553.58	\$5,500.00	\$4,114.07	\$5,300.00
	Total 5140 General Ops Expense - Line 14	\$301,017.00	\$322,258.70	\$309,031.00	\$305,250.27	\$354,131.23	\$364,303.82	\$367,729.97
	5120 Diocesan Assessment Expense	\$58,864.00	\$61,109.00	\$58,046.00	\$58,123.22	\$61,338.88	\$61,338.84	\$62,090.00
	5130 Outreach/Mission Giving							\$12,000.00
		\$359,881.00	\$386,761.70	\$367,077.00	\$363,373.49	\$415,470.11	\$425,642.66	\$441,819.97

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BUDGET SUMMARY								
OPERATING INCOME								
	4030 - Operating Income Line 3	\$292,150.00	\$324,646.00	\$287,500.00	\$324,014.24	\$307,500.00	\$302,064.54	\$321,100.00
	4040 - Investment For Operations	\$56,600.00	\$57,778.00	\$55,100.00	\$52,400.54	\$54,001.00	\$55,035.68	\$49,678.00
	4050 - Other Operating Income	\$650.00	\$690.00	\$650.00	\$1,075.00	\$9,013.00	\$10,607.36	\$10,563.00
	4055 - Rental Income	\$18,500.00	\$22,835.00	\$31,300.00	\$30,575.25	\$32,400.00	\$28,265.00	\$41,450.00
	4060 - Gifts / Bequests Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 4000	Total Operating Income Line 6a	\$367,900.00	\$405,949.00	\$374,550.00	\$408,065.03	\$402,914.00	\$395,972.58	\$422,791.00
OPERATING EXPENSES								
	5120 - Diocesan Assessment Expense	\$58,864.00	\$61,109.00	\$58,046.00	\$58,123.22	\$61,338.88	\$61,338.84	\$62,090.00
	5130 Outreach / Mission Giving							\$12,000.00
	5140 - General Operating Expenses - Line 14							
	5141 - Payroll and Personnel Expenses	\$208,197.00	\$229,006.70	\$211,231.00	\$204,869.20	\$256,631.23	\$265,228.56	\$262,068.97
	5143 - Church Property Expense	\$25,170.00	\$30,490.00	\$25,850.00	\$30,020.18	\$22,275.00	\$20,194.85	\$23,375.00
	5144 - Rectory Property Expense	\$8,100.00	\$12,019.00	\$9,900.00	\$10,436.68	\$7,825.00	\$8,316.82	\$8,750.00
	5145 - Grounds and Snow Removal	\$5,000.00	\$3,057.00	\$4,500.00	\$3,466.91	\$3,500.00	\$2,265.78	\$3,100.00
	5146 - Administration Expenses	\$41,750.00	\$38,772.00	\$42,750.00	\$45,272.05	\$51,600.00	\$55,239.43	\$55,986.00
	5147 - Mission and Ministry Expense	\$2,200.00	\$2,023.00	\$2,200.00	\$1,836.31	\$2,600.00	\$1,316.41	\$2,150.00
	5148 - Worship and Music Expense	\$4,700.00	\$4,289.00	\$4,700.00	\$4,795.36	\$4,200.00	\$7,627.90	\$7,000.00
	5149 - Congregational Development Expense	\$5,900.00	\$2,602.00	\$7,900.00	\$4,553.58	\$5,500.00	\$4,114.07	\$5,300.00
Total 5000	Total Operating Expense	\$359,881.00	\$383,367.70	\$367,077.00	\$363,373.49	\$415,470.11	\$425,642.66	\$441,819.97
	Total Income	\$367,900.00	\$405,949.00	\$374,550.00	\$408,065.03	\$402,914.00	\$395,972.58	\$422,791.00
	Total Expense	\$359,881.00	\$383,367.70	\$367,077.00	\$363,373.49	\$415,470.11	\$425,642.66	\$441,819.97
	Net Income	\$8,019.00	\$22,581.30	\$7,473.00	\$44,691.54	-\$12,556.11	-\$29,670.08	-\$19,028.97
	Carryover Surplus from Previous Year					\$3,361.00	\$3,361.00	\$0.00
	Net Income/Deficit					-\$9,195.10	-\$26,309.08	-\$19,028.97
	Proposed Carryover from Rainy Day Fund						\$26,309.08	
	Net Income/Deficit						-\$0.00	